

TOWN OF WAYLAND – TOWN CLERK’S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

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NAME OF BOARD/COM: **Finance Subcommittee (of the School Committee)**
FILED BY: Diane Marobella
DATE OF MEETING: February 6, 2020
TIME OF MEETING 12:15 p.m.
PLACE OF MEETING: Wayland Town Building - School Committee Conference Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerk’s business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

12:15

1. Comments and Written Statements from the Public
2. Financial Matters
 - a. OPEB Update and Parity Payment Discussion
 - b. Review and discussion of Special Revenue Budgets including reserve fund balances, benefits and OPEB costs.
 - c. Review and discussion of Building Use Fees and user classifications.
 - d. Review and discussion of Food Service overdue lunch account policy
 - e. Update on playground improvements
 - f. Discussion of the FY 21 Capital and Operating Budgets, 5 year Capital Plan and Budget Process
 - g. Discussion of Capital Project Status, Costs and Scheduling
 - h. Review of Quarterly reports, if available
 - i. Review and discussion of Maintenance Budget
3. Administrative Matters
 - a. Future Agenda Topics and Next Meeting Dates
 - b. Receive Updated Status on Outstanding Projects by the Business Administrator
4. Matters Not Anticipated by the Chair
5. Comments and Written Statements from the Public
6. Approval of Minutes
 - a. Mar 6, 2019
 - b. Jun 26, 2019
 - c. Sep 5, 2019 – incorrect date listed on previous agenda
 - d. Oct 17, 2019
 - e. Oct 31, 2019
 - f. Nov 18, 2019

2:00 PM PM

7. Adjournment

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.